

Discovery Community School
Steering Meeting Agenda
May 3, 2012
Location: Sandburg Library

Attendees: Diane, Janet, Shannon, Peggy, Cris, Amy D, Mark, Setty, Kari, Julie, Sue, Julie, Hannah, Jill C-F

WELCOME Presented by Amy

PRINCIPAL'S REPORT Presented by Mark

- Discussed the process for Monica's replacement: Looking inside LWSD first for candidates. Will hold parent input meeting on Thursday, May 17th. Principal announcement coming soon. Construction update: Admin. Area should be ready Aug 6th.

TEACHER'S REPORT Presented by Diane

- Discussed Monica leaving. Starting to pack up supplies.

TREASURER'S REPORT Presented by Shannon S./Julia

- Funds flow: Outdoor Ed paid, some money for spring camp has come in.
- Escript deposit opened Bank of America account again. Had to close it out.
- Need to loop in James for passive fundraising.

COMMITTEE REPORTS

COMMUNITY OUTREACH Presented by Setty

- Coin drive results: \$166.74. Will furnish desks and chairs for a new classroom, books, toys and games for a library.
- Hope Link End Summer Hunger coin drive: May 7 - June 6 working out details of how to handle money as it comes in
- Spring Food Lifeline event June 2, will send email reminder to community
- Will send reminder for Hope Link school supply drive this summer

COMMUNITY BUILDING Presented by Peggy

- Goodbyes for departing families – Discussed gift ideas
- Linda will send out "Take a Meal" to help Frani's family

NEW FAMILIES COORDINAOR Presented by Kari S

- Sponsorship concept and planning – Discussed length of commitment ending in November, picking sponsors with open, welcoming, attentive approach. Will work with Janet to get the final list of new families.

SPRING CAMP Presented by Jill C-F

- Current planning and theme update – Jill promoted theme in classroom, discussed count and how many more families we need for a break even event.
- Future planning for next year – Suggestion to create open registration in fall.

NEW BUSINESS

Policy clarification Presented by Cris

- Signatures: For DCS rentals, either chair can sign rental agreement.

- Summer events: (Christine U will organize picnic) Discussed the issue of parking availability and if there was another park more suited for our large group.
- Swim event: Peggy to talk to James about pool rental.

Communication methods—adequate? Presented by Kari/Hannah

- Is there an alternative communication portal we can use next year?
- Kari and Hannah to research and report back.

Departing staff, DCS recognition Presented by Amy

- Cards are in Janet’s office, donations welcome.

Plans for May Community Meeting Presented by Amy

- Would love to see Monica’s pictures of Islandwood

ADJOURNED: 8:30pm

No Reports this month:

VOLUNTEER COORDINATOR	Kim	ENRICHMENT	James/SusanR
PTSA LIASON	Cindy	COMMUNICATIONS	Hannah/Tom C-F